

ST ANDREW'S CONFIDENTIAL DECLARATION FORM

(for any position working with children and young people or vulnerable adults)

STRICTLY CONFIDENTIAL

This form is strictly confidential and, except under compulsion of law, will be seen only by those with a role in authorising and making your appointment. It is only required once for each appointment.

PERSONAL INFORMATION

Full name:

Any other name(s) used (since the age of eighteen):

Address:

Email Address:

Date of birth: (day/month/year)

What is your current country of residence?

When have you been resident (month and year)?

List all countries in which you have been resident for more than 6 months since the age of eighteen together with dates (month and year).

Country	From (mm/yyyy)	To (mm/yyyy)
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1) Have you ever been convicted of, or charged with, a criminal offence?

Yes / No

If yes, please give details including the nature of the offences and the dates. Please give details of the court(s) and country/countries where your conviction(s) were heard, the type of offence(s) and sentence(s) received and details of the reasons and circumstances that led to the offence(s). Continue on a separate sheet if necessary.

2) Have you ever received a caution, reprimand or warning from a police service?

Yes / No

If yes, please give details below, including the date and country of the investigation(s), the police force(s) involved, details of any investigation(s), the reason(s) and disposal(s) if known.

3) Are you at present (or have you ever been) under investigation by a police service, former employer or voluntary organisation, for any offence / misconduct, either in Russia or abroad

Yes / No

If yes, please provide details.

4) Are you or have you ever been prohibited and / or barred from working with children and/or vulnerable adults, either in Russia or abroad?

Yes / No

5) Has a family court ever made a finding of fact in relation to you, that you have caused significant harm to a child and / or vulnerable adult, or has any such court made an order against you on the basis of any finding or allegation that any child and / or vulnerable adult was at risk of significant harm from you, either in Russia or abroad?

Yes / No

If yes, please provide details.

6) Has your conduct ever caused or been likely to cause significant harm to a child and / or vulnerable adult, and / or put a child or vulnerable adult at risk of significant harm, either in Russia or abroad?

Yes / No

If yes, please provide details.

‘Significant harm’ involves serious ill-treatment of any kind including neglect, physical, emotional or sexual abuse, or impairment of physical or mental health development. It will also include matters such as a sexual relationship with a young person or adult for whom an individual had pastoral responsibility or was in a position of respect, responsibility or authority, where he/she was trusted by others.

7) To your knowledge, has it ever been alleged that your conduct has resulted in significant harm to a child and / or vulnerable adult, and / or put a child or vulnerable adult at risk of significant harm, either in Russia or abroad?

Yes / No

If yes, please provide details.

8) Has a child in your care or for whom you have or had parental responsibility ever been removed from your care, been placed on a Child Protection Register or been the subject of child protection planning, a care order, a supervision order, a child assessment order or an emergency protection order, or a similar order under any other legislation, either in Russia or abroad?

Yes / No

If yes, please provide details.

I (full name)

Confirm that I am not barred from working with children/vulnerable adults or from engaging in regulated or controlled activity.

I will apply for any relevant safeguarding checks to the position for which I have applied, if I am appointed. I am aware that details of pending prosecutions, previous convictions, cautions, or bind overs against me will be disclosed along with any other relevant information which may be known to the police, and barred lists held in Russia and other countries.

I agree to inform the person within the place of worship/organisation responsible for safeguarding if I am convicted of an offence after I take up any post within the place of worship/organisation. I understand that failure to do so may lead to the immediate suspension of my work with children or vulnerable adults and/or the termination of my employment/voluntary work.

I agree to inform the person within the place of worship/organisation responsible for safeguarding if I become the subject of a police and/or a social services/(Children's Social care or Adult Social Services)/social work department investigation. I understand that failure to do so may lead to the immediate suspension of my work with children or vulnerable adults and/or the termination of my employment/ voluntary work.

Signed:

Date:

REQUIRED SUPPORTING DOCUMENTS

Passport:

Residency permit:

The names and email addresses and emails of two people who can provide a reference for you. They need to have had some responsibility for your work, particularly if you have worked with children, known you for a significant period, and one of them must have known you more recently.

Name of first referee

Relationship to you

Address

Email address:

Name of second referee

Relationship to you

Address

Email address:

Я,

(ФИО)

документ, удостоверяющий
личность: _____

[наименование документа, номер документа, дата и орган выдачи]

в соответствии с п. 4 ст. 9 Федерального закона от 27.07.2006 г. № 152-ФЗ «О персональных данных»,

настоящим даю своё согласие на обработку моих персональных данных, внесенных мной в приведенную выше форму, Религиозной организацией «Англичанская церковь в Москве», юридическим лицом, созданным в соответствии с законодательством Российской Федерации, ОГРН 1037739771717, адрес местонахождения: Вознесенский переулок 8/5 стр. 1, г. Москва, Российская Федерация,

Настоящее согласие дается на обработку следующего перечня персональных данных: имя (имена) и фамилия; дата рождения; домашний адрес; адрес электронной почты; страна постоянного проживания в настоящее время и в предшествующие периоды времени, а также даты проживания в каждой из таких стран; информация о фактах привлечения субъекта персональных данных в качестве подозреваемого (обвиняемого) либо признания его виновным в совершении преступления (правонарушения) в порядке уголовного судопроизводства, иных видов производства по делам о правонарушениях; информация о фактах проведения расследования органами правопорядка, работодателем либо общественной организацией в отношении субъекта персональных данных; информация о фактах или предположениях относительно совершения субъектом персональных данных действий, в результате которых был или мог быть нанесён вред ребенку либо иному лицу, которое в силу его состояния нуждается в усиленных мерах по охране и защите его прав и законных интересов; информация о применении законодательно регламентированных процедур, направленных на защиту детей, в отношении ребенка, находящегося (находившегося) на попечении субъекта персональных данных.

I,

(insert full name here)

ID: _____

(insert type of ID, ID's serial number, date of issue and authority that issued your ID)

pursuant to Section 9 subsection 4 of the Federal law of the Russian Federation No. 152-FZ of 27 July 2006 'On personal data',

hereby express my consent to processing of my personal data, as provided by me in the form above, by the Anglican Church in Moscow (Religious Organisation), a legal entity incorporated under the laws of the Russian Federation, Main Registration No. 1037739771717, having its registered address at Voznesensky pereulok 8/5 str. 1 Moscow Russia.

The Consent hereof is given for processing of personal data as follows: name(s) and surname; date of birth; address; email address; country of residence (current and previous ones) and period of having a residence in a respective country; information on the facts of having been charged with, or convicted of, a criminal offence or otherwise having been involved in law-enforcement procedures due to alleged or factual breach of legislation by the personal data subject; information on the facts of being (having been) under investigation conducted by a police service, an employer (former employer), or a voluntary organisation; information on facts, or allegations, of a personal data subject's conduct that resulted or might have resulted in infliction of harm to a child or a vulnerable adult; information on facts of implementing child-protection statutory procedures with regard to a child in care of the personal data subject

Для целей настоящего Соглашения под термином «обработка персональных данных» понимается любое действие либо набор действий, предусмотренные ч. 3 ст. 3 Федерального закона от 27.07.2006 г. № 152-ФЗ «О персональных данных», в том числе сбор, запись, систематизацию, накопление, хранение, уточнение (обновление, изменение), извлечение, использование, уничтожение, блокирование, передачу и трансграничную передачу для целей защиты правопорядка.

Я понимаю, что обработка персональных данных, предоставленных мной при заполнении вышеуказанной формы, необходима для целей выполнения требований законодательства Великобритании о защите и обеспечении безопасности детей и иных лиц, нуждающихся в усиленных мерах по охране и защите их прав и законных интересов, включая (но не ограничиваясь только перечисленным): Акт о детях 2004 г., Акт о детях и социальной работе 2017 г., Акт о защите и обеспечении безопасности групп населения, нуждающихся в усиленных мерах по охране и защите их прав и законных интересов 2006 г., законодательный регламент «Совместная работа по защите и обеспечению безопасности детей» 2018 г.

Настоящее Соглашение вступает в силу со дня его подписания и действует без ограничения срока до дня его отзыва субъектом персональных данных.

Я понимаю, что отзыв настоящего Соглашения может быть произведен исключительно посредством направления письменного заявления об отзыве согласия по адресу местонахождения Религиозной организации «Англиканская церковь в Москве»

Подпись:

« _____ » _____ 20__ г.

For the purposes of this Consent the term 'processing of personal data' means any operation or set of operations as provided in Section 3 subsection 3 of the Federal law of the Russian Federation No. 152-FZ of 27 July 2006 'On personal data', including collection, recording, systematisation, accumulation, storage, revision (updating, modification), retrieval, use, deletion, destruction, blocking, transfer and cross-border transfer for the purpose of implementing law-enforcement procedures.

I understand that processing of the personal data, provided by me upon completing the aforementioned form, is required for the purpose of compliance with the UK legislation on safeguarding, including (but not limited to): The Children Act 2004, The Children and Social Work Act 2017, The Safeguarding Vulnerable Groups Act 2006, Working Together to Safeguard Children 2018 statutory guidance.

This Consent shall come into effect from the date of signature hereof and stay valid indefinitely unless it is specifically revoked by the personal data subject.

I understand that this Consent can be withdrawn only by means of a withdrawal notice in writing, which is to be sent to the registered address of the Anglican Church in Moscow (Religious Organisation).

Signed:

Date:

18 November 2018

«Англиканская церковь в Москве»